

03 / SAMPLE DELIVERABLE

Sample Supplier Verification Report

A structured evidence record showing what was checked, what remains open and what the result does not prove.

ILLUSTRATIVE SAMPLE	This document demonstrates EDVIA Global's proposed deliverable format. Supplier A, Supplier B and Supplier C are fictional labels. Figures, findings and evidence statuses are illustrative and do not describe or endorse a real company.
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SUPPLIER LABEL	REVIEW TYPE
Supplier A - anonymized fictional example	Desktop verification / document review
PRODUCT SCOPE	ILLUSTRATIVE OUTCOME
Industrial electrical accessories	Conditional - proceed after open items

Verification status

Legal identity	Registration and tax details	Received	Names consistent
Operating address	Address evidence and map check	Received	Factory visit not yet completed
Product scope	Catalogue and datasheets	Received	Relevant references identified
Quality system	Certificate and scope	Received	Validity check required
Conformity file	Declaration and reports	Partial	Some variants not mapped
Capacity	Line, shift and monthly output	Partial	Self-declared
Export readiness	Documents and packing examples	Received	Destination labels to confirm
References	Relevant export evidence	Pending	Buyer permission required

Illustrative conclusion	The available evidence supports continued commercial and technical due diligence. It does not yet support an unconditional production release because document-to-product mapping, capacity evidence and on-site observations remain open.
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Evidence register

E-01	Company registration	Sample / current	Reviewed	Confirm contracting name
E-02	Factory address record	Sample / current	Reviewed	Verify on visit
E-03	Quality certificate	Sample / current	Conditional	Check issuer and scope
E-04	Declaration of Conformity	Sample / Rev. 3	Conditional	Map offered references
E-05	Product test reports	Sample set	Partial	Request missing configuration
E-06	Capacity statement	Self-declared	Partial	Observe line and records
E-07	Packing photographs	Sample order	Reviewed	Run route-specific trial

Risk observations

- ✓ A certificate logo or PDF is not treated as proof until issuer, scope, dates and product link are checked.
- ✓ Self-declared capacity must be reconciled with equipment, shifts, records and current workload.
- ✓ Remote review cannot confirm factory condition, line control, storage or actual production activity.
- ✓ Product conformity remains the manufacturer's responsibility and may require accredited specialist assessment.

Recommended next actions

- [] Resolve the document-to-product mapping for every offered variant.
- [] Request traceability, incoming inspection and final-test examples.
- [] Confirm production capacity against the proposed order schedule.
- [] Conduct a scoped factory visit before production release.
- [] Approve sample, packing and inspection criteria in writing.

Limitations

This sample shows a desktop verification format. It is not an audit certificate, legal opinion, credit report, guarantee, product approval or assurance of future supplier performance.